



NetDMR Training

Permittees and Data Providers

Permit Compliance Unit
Water Enforcement Division

LOUISIANA DEPARTMENT OF **ENVIRONMENTAL QUALITY**
FOR ALL YOUR ENVIRONMENTS

Getting Started

A. Introduction

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3. Benefits of NetDMR

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 - NetDMR User Types
2. Request/receive access to permit
 - External User Roles
3. Creating an Account Demonstration

BREAK





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D. Searching DMRs and Entering Data

1. DMR Search Results
2. Enter/Edit DMR Data
3. Saving DMR Information
4. Searching for and Entering DMRs
Demonstration

BREAK



Submitting DMRs

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2. Edit DMR Screen
3. DMR Search Results Screen
4. Download Copy of Record
5. Signing and Submitting DMRs Demonstration

F. Other NetDMR Functions

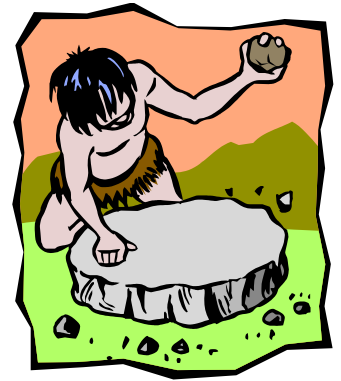
1. Permit Administrator Tasks
 - Managing Access
 - Refreshing DMRs
2. Importing DMRs

A. 1. Permit Compliance Unit (PCU)

- Receive and track all DMRs
- Collect and maintain data
- Conduct compliance monitoring
- Initiate informal enforcement action
- Generate enforcement referrals



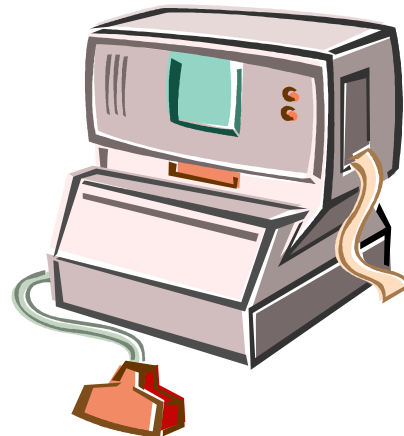
A. 2. About NetDMR



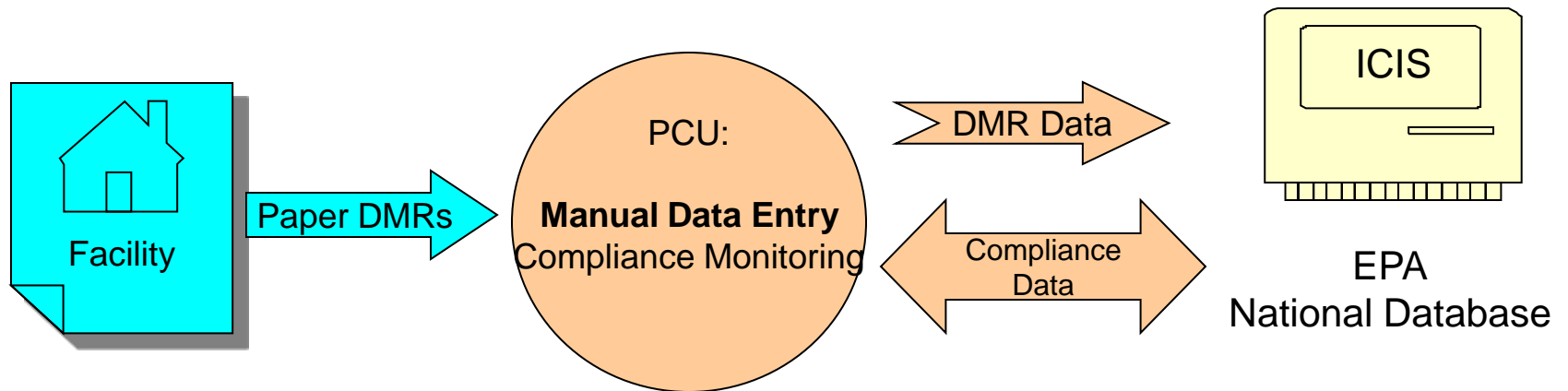
- NetDMR Application Development
 - Collaboration of many states using EPA Challenge Grant money
 - Design began - September 2005
 - Product Delivered to EPA – September 2008
- CROMERR Approval
 - State Regulations Updated – September 2008
 - EPA Approved – April 2009
- NetDMR Released by EPA
 - Made available to states - June 22, 2009

What does NetDMR do?

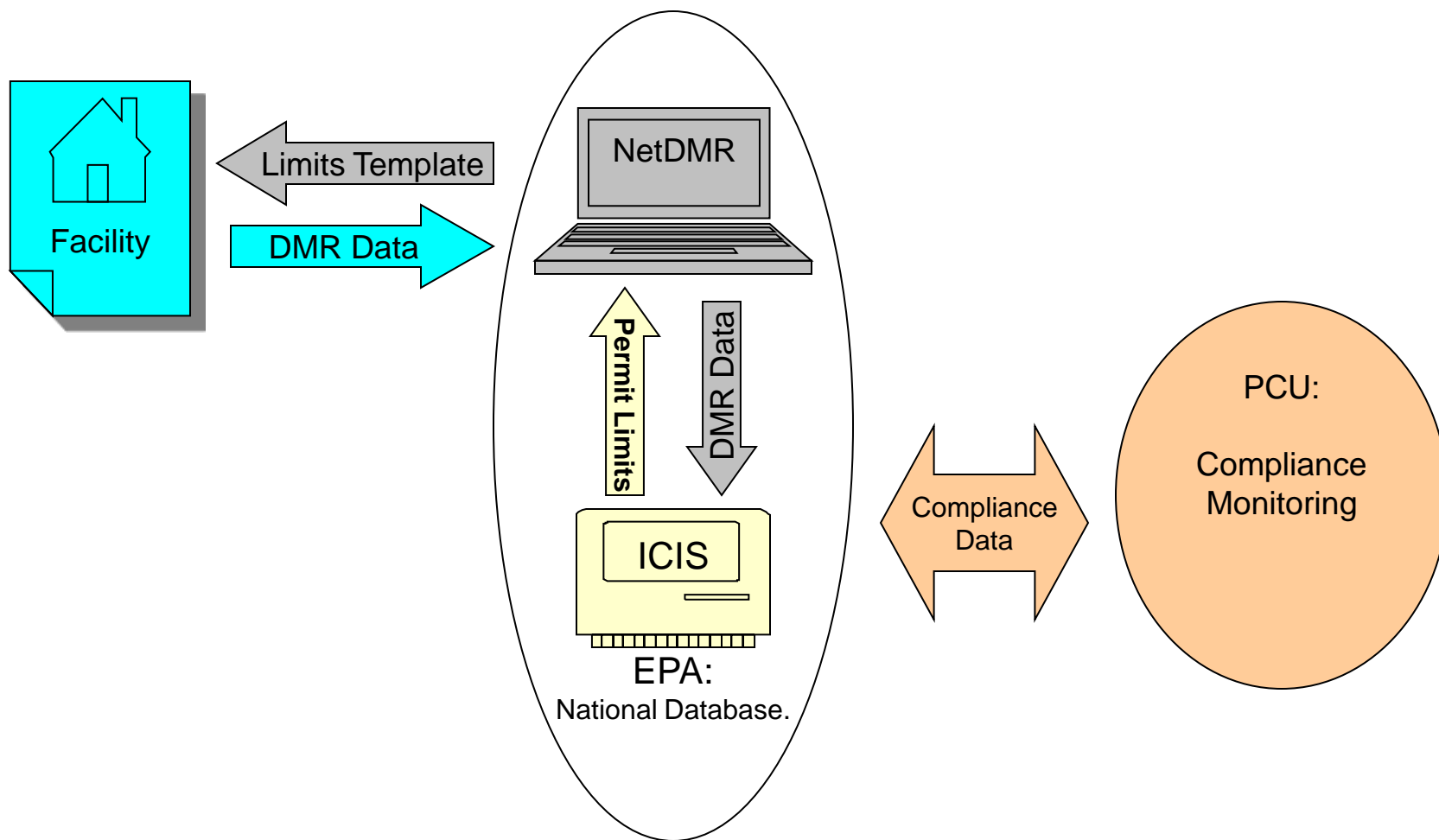
- Accepts DMR submissions and pushes data directly to EPA's national database
- Creates signed XML document as a versatile copy of record
- Improves data flow from facilities to State/EPA



Current DMR Data Flow



DMR Data Flow with NetDMR





A. 3. Benefits of NetDMR Application

- Eliminates paper DMR data entry
- Improves data quality
- Improves data availability
- Encourages proper reporting
- Provides email confirmation of DMR submission
- Compatible with current state business practices



Where to Find NetDMR

- Production

<https://netdmr.epa.gov/netdmr>

- Test

<https://netdmrtest.epacdx.net/netdmr-web>



Welcome

Welcome to NetDMR! If you are a permittee, you may be able to use this web site to complete and submit DMRs electronically for your facility.



News

- None.

Select
Regulatory
Authority:

Connecticut DEP



Go

Warning Notice

The registration procedure for the National Installation of NetDMR is part of the United States Environmental Protection Agency's (EPA) Central Data Exchange, which is for authorized use only. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

Privacy Statement

EPA will use the personal identifying information which you provide for the expressed purpose of registration to the National Installation of NetDMR site at the Central Data Exchange and for updating and correcting information in internal EPA databases as necessary. The Agency will not make this information available for other purposes unless required by law. EPA does not sell or otherwise transfer personal information to an outside third party. [Federal Register: March 18, 2002 (Volume 67, Number 52)][Page 12010-12013]



Selecting the Right Instance

- Each state or EPA region participating in NetDMR has their own instance
- Selecting the right instance depends on who normally receives your DMRs
 - If LDEQ has delegation of your permit, then you will select the Louisiana DEQ instance of NetDMR
 - If EPA has retained delegation of your permit, then you will select the EPA Region 6 instance

Welcome

Welcome to NetDMR! If you are a permittee, you may be able to use this web site to complete and submit DMRs electronically for your facility.



News

- None.

Warning Notice

The registration procedure for the National Installation of NetDMR is part of the United States Environmental Protection Agency's (EPA) Central Data Exchange, which is for authorized use only. Unauthorized use of this system may subject violators to criminal, civil, and/or administrative action. All information entered into this system may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for law enforcement. Access or use of this computer system by any person, whether authorized or not, without the consent to these terms.

Privacy Statement

EPA will use the personal identifying information which you provide for the expressed purpose of the National Installation of NetDMR site at the Central Data Exchange and for updating and correcting the databases as necessary. The Agency will not make this information available for other purposes. EPA does not sell or otherwise transfer personal information to an outside third party. [Federal Register, Vol. 67, Number 52][Page 12010-12013]

Select
Regulatory
Authority:

Arkansas DEQ

Arkansas DEQ

BAH Delaware

BAH Michigan

Colorado DPH WQCD

Connecticut DEP

EPA HQ - IL

EPA Region 1 CT-MA-NH-RI

EPA Region 10 - ID

EPA Region 2 - PR-VI-SR

EPA Region 3 - DC

EPA Region 9 - CA-GU-NN

EPA Rg 08 - CO-MT-SD-UT

EPA Rg 6 - GM-LA-NM-TX

HI - Dept of Health - CWB

Louisiana DEQ

New York - NY

Tennessee DWPC

Test V1.1 - OK


Utah DWQ

Go

LDEQ Instance Home Page

- Contact info
- Check your permit ID for eligibility
- Creating a new account
- Forgot user name / password

[Login](#) | [FAQs](#) | [Getting Started](#) | [Contact the NetDMR Team](#)


NetDMR

Welcome



Welcome to the Louisiana DEQ installation of NetDMR! If you are a permittee, you may be able to use this Web site to complete and submit DMRs electronically for your facility.

New to NetDMR?

- ▶ First time users can [register for a new account](#).
- ▶ If you have any questions about NetDMR, please contact kelly.petersen@la.gov.

News

- WARNING: THIS INSTANCE OF NETDMR IS A TEST ENVIRONMENT AND IS FOR TESTING PURPOSES ONLY.
- ANY AUTHORIZATIONS OR SUBMITTALS THROUGH NETDMR TEST ARE NOT CONSIDERED FOR COMPLIANCE WITH PERMIT CONDITIONS.
- For assistance, please email netdmr@la.gov or call the PCU. Kelly Petersen 225-219-3683 Kathryn Huddle 225-219-3665 Christine Mayeux 225-219-3652 Ashley Viator 225-219-3689



Login to NetDMR

User Name

Password

[Forgot User Name?](#) / [Forgot Password?](#) / [Create a NetDMR Account](#)

Check Your PermitID

▶ First time users should check to see if your permit is available in NetDMR yet by [Checking your Permit ID](#)



Checking Your Permit ID

- Ensures your permit number is available on selected instance
 - All permits that require DMRs to be submitted to LDEQ are available
 - Move forward with registration and completing a subscriber agreement
- Does not ensure that your permit limits are coded
 - LDEQ must code permit limits into the EPA national database to submit electronically through NetDMR
 - Major, 92-500 and significant minor permits were coded prior to the release of NetDMR
 - Most minor permit limits are not coded in NetDMR
 - Must request access through email or phone call, or by sending us your subscriber agreement
 - We will add your permit(s) to the Priority Permit List and will notify you when limits are ready for NetDMR

Checking Your Permit ID

- Enter Permit ID
- If you receive this message, your permit is eligible for NetDMR
- You may now create your account, or login if you have already established an account

Check Whether a Permit is Available for Reporting in NetDMR



The Permit ID '[LA0003280](#)' is available for reporting in NetDMR. You may check another Permit ID or proceed directly to [Creating an Account](#). If you already have a NetDMR account, [Login](#) now.

Enter a Permit ID*

LA0003280

Check Permit ID



B. Account Creation

- User Registration
 - Establishes your identity
 - Each user should have a unique account
- Request/Receive Access to Permit
 - Associates your user account with specific permits
 - Identifies your role in NetDMR for each permit

B. 1. User Registration

- Have a valid email address
- Provide basic identifying information
 - Name
 - Email address
 - Organization
 - *User Type
- Provide answers to 5 security questions (case sensitive)
- Click link in verification email



* Selecting the correct user type is important because it cannot be changed later.

NetDMR User Types

- System Administrator
 - EPA/NetDMR Host



- Internal Users



- State and Federal Agency Users

- Read-only access to all signed and submitted reports
- Partially completed DMRs only able to be viewed when specifically requested and authorized by facility

- External Users

- Permittees
- Data providers
(contractors and labs)



General Account Information

Please provide the information requested below to create a NetDMR account. A '*' indicates a required entry.

Email Address:*	<input type="text"/>
Enter Email Address Again:*	<input type="text"/>
User Name:*	
<input checked="" type="radio"/> Use my email address as my user name	
<input type="radio"/> Create my own user name	<input type="text"/>
First Name:*	<input type="text"/>
Last Name:*	<input type="text"/>
Telephone Number:*(###-###-####)	<input type="text"/>
Organization:*	<input type="text"/>
Type of User:*	Select One <input type="button" value="v"/>

Selected Security Questions

Please provide responses for the security questions below. Select each question only one time. Note that answers are case-sensitive.

Question 1*
Select One <input type="button" value="v"/>
<input type="text"/>
Question 2*
Select One <input type="button" value="v"/>
<input type="text"/>
Question 3*
Select One <input type="button" value="v"/>
<input type="text"/>
Question 4*
Select One <input type="button" value="v"/>
<input type="text"/>
Question 5*
Select One <input type="button" value="v"/>
<input type="text"/>

Account Verification

- You will receive a verification email from NetDMR; click the link within to complete the account verification process
- The link will expire in 60 days

Activate Your NetDMR Account Inbox | X

★ netdmr-notification@epa.gov to me [show details](#) 9:39 AM (17 minutes ago) [Reply](#)

Ashley Viator,

Your NetDMR account must be finalized before you can log into the system and request access to your permits. Please click on the following link.

<https://netdmrtest.epacdx.net/netdmr-web/public/verification.htm?key=5b9c7875c28525c0dbe92342bcf2e5ba743c366820a0eec6f242b424f04e62ee&userId=596>

The link to finish creating your account will expire in 60 days. If you do not complete the account creation process within 60 days, you will need to provide the information requested on the Create a NetDMR Account page again. If the Complete the NetDMR Account Creation Process page is not displayed after clicking the above link, copy and paste the entire link into your browser address bar and then click enter to access the page.

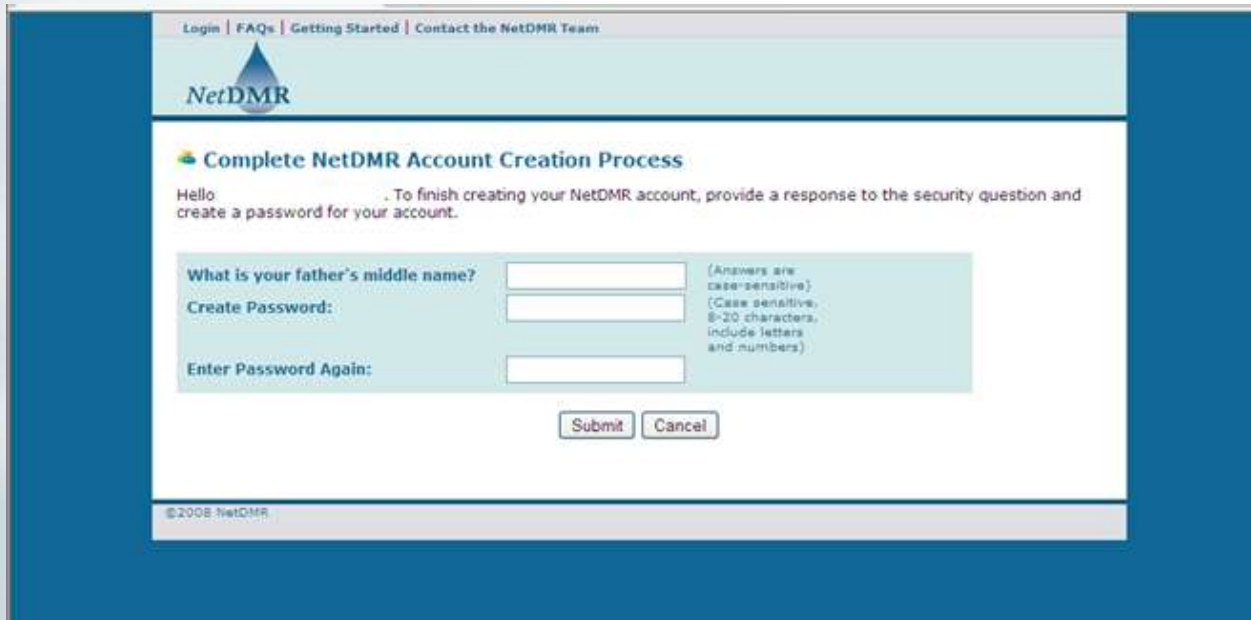
Thank you.

THIS EMAIL IS FROM THE NETDMR TEST ENVIRONMENT AND IS FOR TESTING PURPOSES ONLY.

ANY AUTHORIZATIONS OR SUBMITTALS THROUGH NETDMR TEST ARE NOT CONSIDERED FOR COMPLIANCE WITH PERMIT CONDITIONS.

Account Verification

- Fill in security answer
 - Case sensitive
- Create a password, and then retype to confirm
 - Also case sensitive; expires every 90 days
 - 8-20 characters; must contain at least 1 letter and 1 number



The screenshot shows the NetDMR website interface for completing account creation. At the top, there are links for Login, FAQs, Getting Started, and Contact the NetDMR Team. The NetDMR logo is prominently displayed. Below the logo, a heading reads 'Complete NetDMR Account Creation Process'. A message states: 'Hello [blank], To finish creating your NetDMR account, provide a response to the security question and create a password for your account.' The form contains three input fields: 'What is your father's middle name?', 'Create Password:', and 'Enter Password Again:'. To the right of these fields, a note specifies: '(Answers are case-sensitive)' and '(Case sensitive, 8-20 characters, include letters and numbers)'. At the bottom of the form are 'Submit' and 'Cancel' buttons. The footer of the page indicates '©2008 NetDMR'.

Login | FAQs | Getting Started | Contact the NetDMR Team

NetDMR

Complete NetDMR Account Creation Process

Hello [blank], To finish creating your NetDMR account, provide a response to the security question and create a password for your account.

What is your father's middle name? (Answers are case-sensitive)

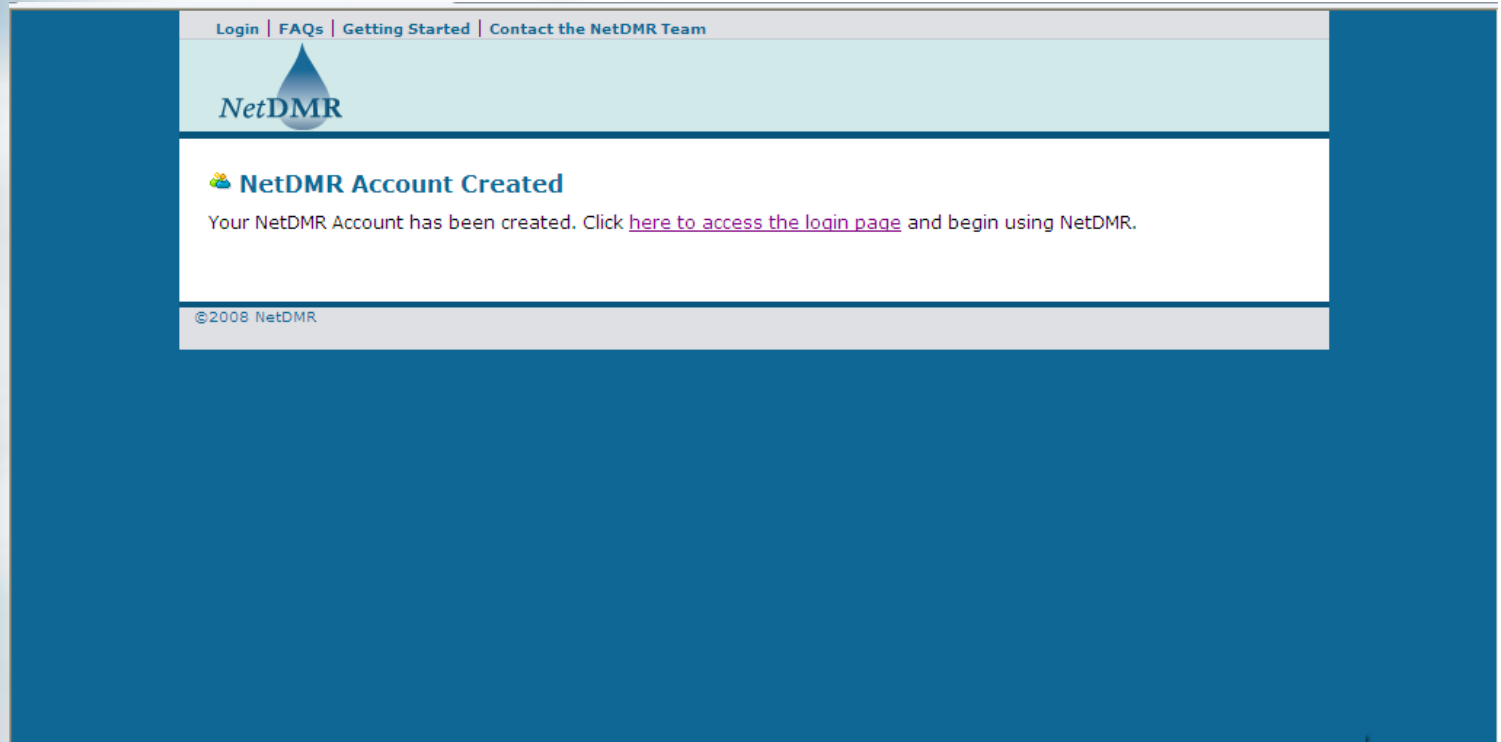
Create Password: (Case sensitive, 8-20 characters, include letters and numbers)

Enter Password Again:

©2008 NetDMR

Account Verification

- You've finished creating your account!
- Click the link to login





B. 2. Request/Receive Access

- Identifies within NetDMR the permits you have permission to view/manage information
- Establishes your role in NetDMR
- First person to request access must be a signatory and automatically becomes permit administrator
- Permit Administrator controls the roles and access for other users
- Additional permit administrators may be approved

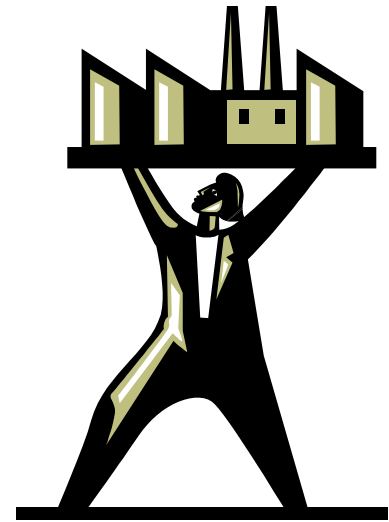
A decorative graphic on the left side of the slide showing a close-up of water splashing, with droplets and bubbles in shades of blue and white.

External User Roles

- Permit Administrator
 - Controls access to NetDMR
- Signatory
 - Can sign and submit DMRs
- Edit
 - Can enter and edit DMR data
- View

Permit Administrator

- Manages access for permit(s)
 - Approves/denies requests for administrator, edit, and view access
 - Can be requested in addition to edit or signatory roles



Signatory

- Must sign and mail subscriber agreement to LDEQ
- Grants permission to
 - Sign and submit DMRs
 - Refresh and delete DMRs
 - Initiate repudiation of unauthorized DMRs
- Automatically has the role permissions for
 - Edit
 - View





Edit

- Has permission to
 - Enter, edit and import DMR data
 - Delete unsubmitted DMRs

View

- Can only view DMRs
(both submitted and pending)

Partial View

- Special request by regulatory authority to view partially completed (unsubmitted) DMRs
- Typically only used for troubleshooting

Signatory & Permit Administrator

Owner

Plant
Manager

Signatory Only

Env
Manager

Operations
Manager

Edit

Lab

Environmental
Staff

View

On-site
Staff

Secretary

Requesting Access

- Account home page
 - Request Access link

Home | My Account | **Request Access** | Help | Logout

User: [redacted] Permittee User: [redacted]

NetDMR

Search All DMRs & CORs Import DMRs Perform Import Check Results Download Blank DMR Form

Session Lockout Timer: 28:30

Search: All DMRs & CORs

Last 10 Logins: 3/10/10 10:02 AM

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.

☐ Permit ID: [All] [Update]

☐ Facility: [All] [Update]

Note: The **Update** buttons above for Permit ID and Facility will update the Permitted Feature and Discharge selection boxes below.

Permitted Feature: [All] [Update]

Requesting Access

- Type in your 9 digit permit number
 - Click Update
- The first person to request access to a permit must be a signatory authority
 - Once signatory has been approved by the regulatory authority, you may request signatory, edit, view only, or permit administrator access

The screenshot shows a web application interface for requesting access to permits and associated DMRs. At the top, there is a navigation bar with a 'Check Results' link. The main heading is 'Request Access to Permits and Associated DMRs'. Below this, a text box explains the process: 'Enter the ID for the permit whose DMRs you would like to access and click the Update button to see the roles that you can request. Repeat this process for each permit you would like to request access to. You can make one or more access requests from this page.' The form contains two main sections. The first section, 'Request Access', has a 'Permit ID' field with the value 'LAG7STEST' and an 'Update' button. Below this is a 'Role' dropdown menu with a blue border. The dropdown is open, showing options: 'Select One', 'Request One', 'Signatory', 'View', 'Edit', and 'Permit Administrator'. The 'Request One' option is highlighted. To the right of the dropdown, a note says 'or role comes with Signatory role :'. The second section, 'Access Requests', has a heading and a text box stating 'A summary of the current access requests is presented below.' Below this is a table with three columns: 'Permit ID', 'Requested Role', and 'Remove Access Request'. The table is currently empty, with the text 'No Permits Found' displayed below it. At the bottom right of the form, there is a 'Submit' button. The footer of the page reads '©2008 NADMR'.

Check Results

Request Access to Permits and Associated DMRs

Enter the ID for the permit whose DMRs you would like to access and click the Update button to see the roles that you can request. Repeat this process for each permit you would like to request access to. You can make one or more access requests from this page.

Permit ID: LAG7STEST

Role: or role comes with Signatory role :

- Select One
- Request One
- Signatory
- View
- Edit
- Permit Administrator

Access Requests

A summary of the current access requests is presented below.

Permit ID	Requested Role	Remove Access Request
No Permits Found		

©2008 NADMR

Requesting Access

- Select the applicable role and click Add request
- You will see your access request pending at the bottom of the screen
 - If you've selected the incorrect role, click the red X to delete
 - Add additional permits/roles before clicking Submit


Request Access to Permits and Associated DMRs

Enter the ID for the permit whose DMRs you would like to access and click the Update button to see the roles that you can request. Repeat this process for each permit you would like to request access to. You can make one or more access requests from this page.

Permit ID:	<input type="text" value="LAG75TEST"/>	<input type="button" value="Update"/>
Role:	<input type="button" value="Select One"/> ▼	
Note: Permit Administrator role comes with Signatory role		
<input type="button" value="Add Request"/>		

Access Requests

A summary of the current access requests is presented below.

Permit ID	Requested Role	Remove Access Request
LAG75TEST	Edit	

Requesting Access

- If you selected the Signatory role, additional information is required
 - Select relationship to facility
 - If you are already authorized to sign DMRs, choose the first radio button and click Submit
 - If your authorization must be delegated, use the second radio button and enter the information for the delegating official
 - Fill in his/her information and click Submit
 - At next screen, click Confirm

Permit ID	Requested Role	Additional Information
LAG75TEST	Signatory	<p>What is your employer's relationship to the facility or facilities?*</p> <p><input type="radio"/> I have the authority to enter into this Agreement for the Permittee under the applicable standards.</p> <p><input type="radio"/> I am authorized by the person below who does have the authority to enter into this Agreement for the Permittee under the applicable standards.</p> <p>Name: <input type="text"/></p> <p>Title: <input type="text"/></p> <p>Phone Number: <input type="text"/></p> <p>Select One <input type="button" value="v"/> Select One Parent Facility Other</p> <p><input type="button" value="Submit"/> <input type="button" value="Cancel"/></p>

A decorative graphic on the left side of the slide showing a close-up of water splashing, with droplets and bubbles in shades of blue and white.

Requesting Access

- If you chose a role other than Signatory, you will get a confirmation screen
- The permit administrator can then approve your access request

Requesting Access

- Confirmation Screen
- Print Subscriber Agreement
 - Serves as the wet-ink signature for all signed and submitted DMRs
 - NetDMR Test - not necessary
 - **NetDMR Production - REQUIRED**

The screenshot displays the NetDMR web application interface. At the top, there is a navigation bar with three main sections: 'Search' (containing 'All DMRs & CORs'), 'Import DMRs' (containing 'Perform Import' and 'Check Results'), and 'Download' (containing 'Blank DMR Form'). To the right of these sections, a session lockout timer is displayed as 'Session Lockout Timer: 26:02'. Below the navigation bar, the main content area features a heading 'Request Access to a Permit and Associated DMRs' with a folder icon. A green checkmark icon is followed by the message 'Your access request(s) have been submitted for approval.' Below this message, a text prompt states 'Click below to print the subscriber agreement for the signatory request(s) made during this session.' Underneath this prompt are two buttons: 'Print Subscriber Agreement' and 'Back'.

Search
All DMRs & CORs

Import DMRs
Perform Import
Check Results

Download
Blank DMR Form

Session Lockout Timer: 26:02

Request Access to a Permit and Associated DMRs

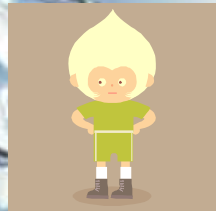
Your access request(s) have been submitted for approval.

Click below to print the subscriber agreement for the signatory request(s) made during this session.

[Print Subscriber Agreement](#)

[Back](#)

Request Signatory (first person)



Signed
Subscriber
agreement



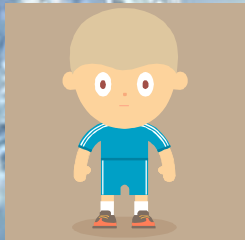
Verifies permit
information

Grants
access

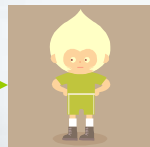


Signatory
Approved and
Permit Admin.
established

1 DAY LATER



Requests
Signatory



Requests
Edit

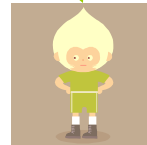


Requests Signatory &
Permit Admin.

Signatory



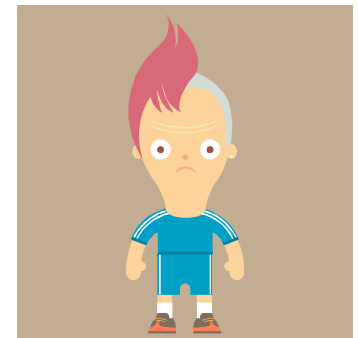
Admin



3 MONTHS LATER



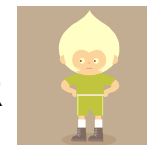
Requests Edit



Requests View



OR





Demonstration - Creating an Account

Follow along in NetDMR Test!





C. 1. Signing In

- Four attempts to log-in before account is locked
 - Must answer security question correctly to unlock
- Forgotten username/passwords may be retrieved or reset online
 - Reset with verification email
 - Retrieve/change by answering a security question
- Passwords and security questions are case sensitive
- Passwords expire every three months

Your Account Home Page

[Home](#) | [My Account](#) | [Request Access](#) | [Help](#) | [Logout](#)User: kelly@wonkyi.com, Permittee User



 Louisiana DEQ


[Manage Access Requests](#)


[Search All DMRs & CORs Permits Users](#)

[Import DMRs Perform Import Check Results](#)

[View Permits Users](#)

[Download Blank DMR Form](#)

 Session Lockout Timer: 29:21

 Search:

[All DMRs & CORs](#)

[Permit ID](#)

[Users](#)

Permit ID


Enter a full Permit ID to retrieve and view information about the permit.

Permit ID:

Search

Last 10 Logins

3/17/10	10:55 AM	-
2/8/10	4:21 PM	-
1/14/10	3:14 PM	-

 **Pending Access Requests**

Click any underlined column title to sort the table rows in ascending or descending order by the information in that column. If you click View All or View Partial, the table will be displayed with the default sort order applied and any selected check boxes will be reset to unselected.

Pending Access Requests - External

No results.

Pending Access Requests - Internal

No results.

Submit

Cancel

©2008 NetDMR

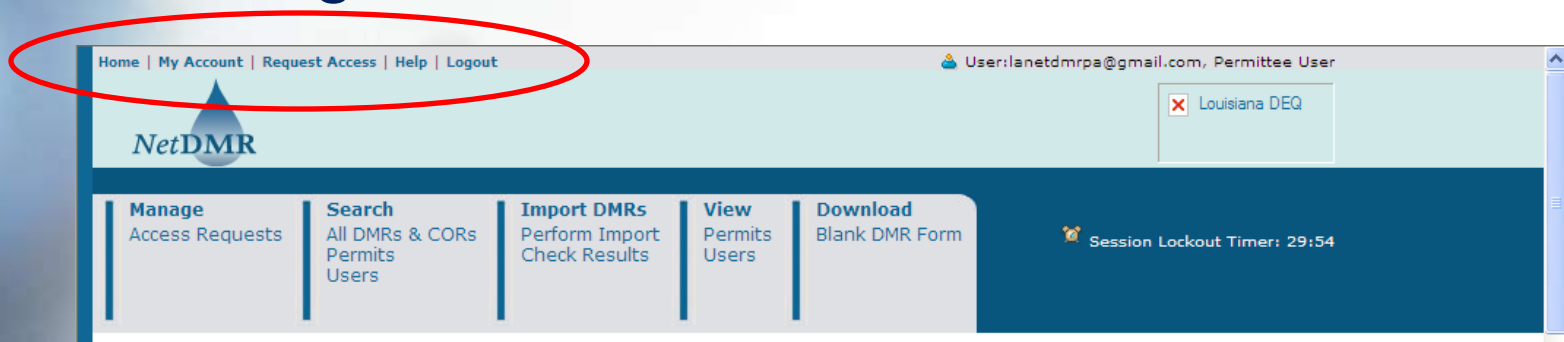


Your NetDMR Home Page

- Top of Screen
 - Home, My Account, Request Access, Help, Logout
- Header Bar
 - Manage, Search, Import DMRs, View, Download
- Last 10 Logins
- Frequently Used Functions
 - Search Box, Pending Access Requests

Top of Screen

- Home
 - Brings you back to the home screen
- My Account
 - Allows you to view and edit your account settings
- Request Access
 - Request access to permits with specific roles
- Help
- Logout



My Account

- View Account Information
 - Basic Information
 - Selected Security Questions
 - My Permits
- Edit Account



The screenshot displays a web application interface for account management. At the top, a navigation bar contains several links: 'Manage Access Requests', 'Search All DMRs & CORs Permits Users', 'Import DMRs Perform Import Check Results', 'View Permits Users', and 'Download Blank DMR Form'. A session timeout timer is visible on the right. Below the navigation bar, the 'My Account' section is highlighted, showing a list of user details. An 'Edit Account' link is located to the right of the details table.

My Account	
Email:	laned@mrpa@gmail.com
User Name:	laned@mrpa@gmail.com
First Name:	Kelly
Last Name:	Peterson
Telephone Number:	225-219-3683
Organization:	Ville Platte
Type of User:	Permittee User

[Edit Account](#)











Edit My Account

- General Account Information
 - Cannot change user type, must contact DEQ
- My Permits
 - Access subscriber agreements
 - Remove unnecessary access to permits
- Security Questions and Answers
- Change Your Password
- Lock Your Account

Help

- Clicking the Help link will bring you to the NetDMR User Guide

Contents	Index	Search
 Introduction to NetDMR Help		
 Getting Started		
 Navigating NetDMR		
 Managing Your Account		
 Permit Administrator		
 Search and Edit DMRs		
 COR Functionality		
 Acronyms and Definitions		

[Hide Table of Contents](#)

Background

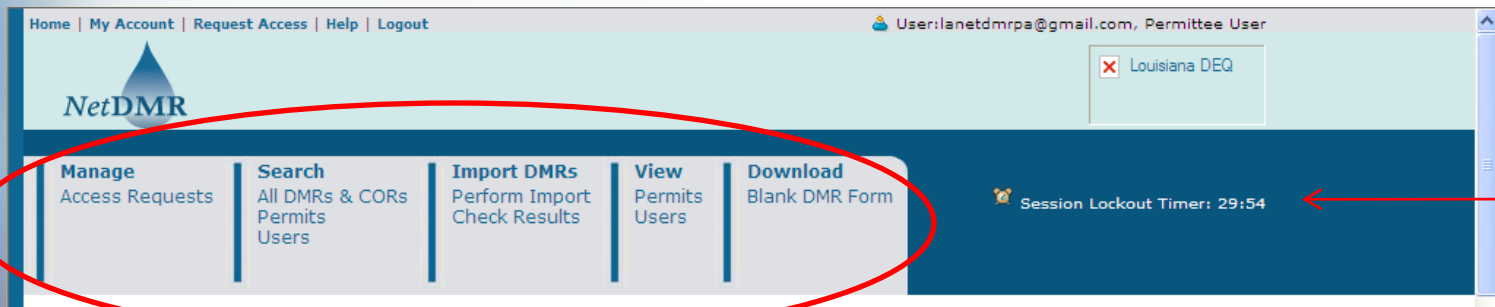
The Environmental Council of States, the Texas Commission on Environmental Quality, 12 states, EPA's Office of Environmental Information, and EPA's Office of Enforcement and Compliance Assurance partnered under an EPA Challenge Grant to design, develop, and demonstrate NetDMR. NetDMR is a web-based application that will allow National Pollutant Discharge Elimination System (NPDES) permittees to submit electronic discharge monitoring reports (eDMRs) to EPA's data system for discharge information, the Integrated Compliance Information System (ICIS)-NPDES database. NPDES permits are issued under the authority of the Clean Water Act.

NetDMR includes the following key components:

- **Common Functionality:** Create an account, request access to a permit and associated DMRs/and copies of record (CORs), edit account information, retrieve a forgotten user name or reset a forgotten password, and enable a disabled account.
- **System Administrator:** Configure a NetDMR installation and customize settings for each instance associated with an installation.
- **Internal Administrator:** Manage user accounts; set additional customization options for an instance; approve signatories; and search, view, and download DMRs and CORs submitted for permits administered by the regulatory authority associated with the instance.

Header Bar

- **Manage** Access Requests
- **Search** All DMRs & CORs, Permits, Users
- **Import DMRs** Perform Import or Check your Results
- **View** Permits or Users
- **Download** Blank DMR form
 - Note the **Session Lockout Timer**: you will be logged out after 30 min of inactivity



*Visibility of header bar options is dependent on user type

Manage Access Requests

- If you have the Permit Administrator role, you would come here to approve access requests
 - Note: As Permit Administrator, you cannot approve signatory roles.

NetDMR

Louisiana DEQ

Manage Access Requests | Search All DMRs & CORs Permits Users | Import DMRs Perform Import Check Results | View Permits Users | Download Blank DMR Form

Session Lockout Timer: 29:50

Manage Access Requests

Pending Access Requests - External

One item found

Name	User Name	Facility	Permit ID	Requested Access Rights	Request Date	Approve	Deny	Comment	View Details
Ashley Viator	lanetdmrtest	LAG75TEST	LAG75TEST	Signatory	03/10/10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	

Pending Access Requests - Internal

No results.

Search

- Similar to the tabs on the home page, you may search:
 - All DMRs & CORs
 - Permits
 - Users

The screenshot displays the NetDMR web application interface. At the top, there is a navigation bar with links: Home | My Account | Request Access | Help | Logout. The user is logged in as 'User:lanetdmrpa@gmail.com, Permittee User'. A dropdown menu for 'Louisiana DEQ' is visible. Below the navigation bar, there is a main menu with five tabs: Manage Access Requests, Search All DMRs & CORs Permits Users (highlighted with a red circle), Import DMRs Perform Import Check Results, View Permits Users, and Download Blank DMR Form. A session lockout timer of 29:48 is shown. The 'Search' tab is active, showing a search bar with the text 'Search:'. Below the search bar, there are three tabs: All DMRs & CORs, Permit ID, and Users. The 'All DMRs & CORs' tab is selected, displaying the title 'All DMRs & Copies of Record (CORs)'. The search criteria section includes a radio button for 'Permit ID' (selected) and a dropdown menu set to 'All', with an 'Update' button. Below this is a radio button for 'Facility' and a dropdown menu set to 'All', also with an 'Update' button. A note states: 'Note: The Update buttons above for Permit ID and Facility will update the Permitted Feature and Discharge selection boxes below.' At the bottom, there is a 'Permitted Feature' dropdown menu set to 'All' with an 'Update' button.

Home | My Account | Request Access | Help | Logout

User:lanetdmrpa@gmail.com, Permittee User

Louisiana DEQ

NetDMR

Manage Access Requests | **Search All DMRs & CORs Permits Users** | Import DMRs Perform Import Check Results | View Permits Users | Download Blank DMR Form

Session Lockout Timer: 29:48

Search: All DMRs & CORs | Permit ID | Users

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.

☒ **Permit ID:** All Update

☐ **Facility:** All Update

Note: The **Update** buttons above for Permit ID and Facility will update the Permitted Feature and Discharge selection boxes below.

Permitted Feature: All Update

Search All DMRs & CORs

- You can filter your search criteria by:
 - Permit Number
 - Permitted Feature (001)
 - Discharge (A, Q, Y)
 - Monitoring Period End Date Range
 - Edited or Submitted by:
 - Status
 - COR confirmation #



The screenshot displays the 'All DMRs & CORs' search interface. At the top, there are tabs for 'Search:', 'All DMRs & CORs', 'Permit ID', and 'Users'. Below the tabs, the title 'All DMRs & Copies of Record (CORs)' is shown. A note states: 'Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on this field.' The search criteria are as follows:

- Permit ID:** A dropdown menu set to 'All' with an 'Update' button.
- Facility:** A text input field set to 'All' with an 'Update' button.
- Permitted Feature:** A dropdown menu set to 'All' with an 'Update' button.
- Discharge:** A text input field set to 'All'.
- Monitoring Period End Date Range:** Two date pickers with a label '(mm/dd/yyyy)'.
- Edited or Submitted By:** A dropdown menu set to 'All'.
- Status:** A list box showing 'Ready for Data Entry', 'NetDMR Validation Errors', and 'NetDMR Validated', with an 'All' button and a note '(Hold down CTRL or Mac command key to select multiple items)'.

Search All DMRs & CORs

- You can sort your search results by clicking on any column with a hyperlink
- Watch out for multiple pages of DMRs!



DMRs 1 through 10 of 33

Next Step(s)	Permit ID	Facility	Permitted Features	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit	Include in Batch COR Download
Edit DMR Go	LAG7STEST	LAG7STEST	002	002-S	Treated Sanitary Wastewater Less Than 3000 GPD	04/30/10	07/28/10	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	LAG7STEST	LAG7STEST	001	001-Q	Exterior Vehicle and Equipment Wash Wastewater	03/31/10	04/28/10	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	LAG7STEST	LAG7STEST	003	003-Q	Commercial Discharges of Treated Vehicle Wash and Sanitary Wastewater Less Than 3000 GPD	03/31/10	04/28/10	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	LAG7STEST	LAG7STEST	004	004-S	Wastewaters from Portable Vehicle Washing Operations which are Discharged at a	01/31/10	04/28/10	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>

Search Permits

- This will bring you to a screen where you can view:
 - Permit details
 - Applicable users/roles
 - Pending Access Requests
- Permit Administrators can also enter email addresses for DMR submittal notifications

Permit ID

Enter a full Permit ID to retrieve and view information about the permit.

Permit ID:

Search

Search Users

(limited to persons associated with your permits only)

Search Users

Search for Users using any combination of search criteria. For text and numeric information, you can enter partial information. For example, entering the name of 'jo' would return 'johnsmith' and 'sjohnson'.

User First Name

User Last Name

User Name

Email

Permit ID

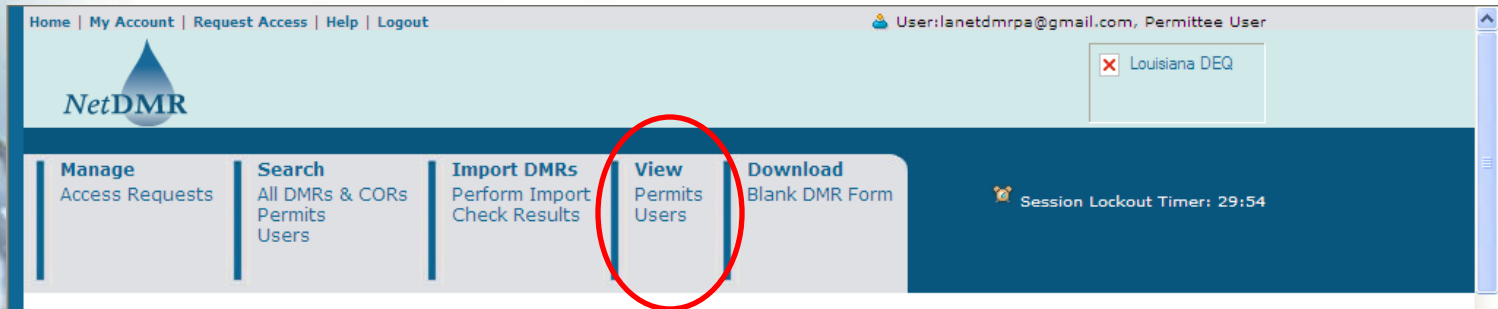
Facility Name

Search

Cancel

- To search for a specific user, type information to narrow down the results
- You may also enter partial information if you are unsure of spelling
- Searching with no information filled in will return a list of all users for all permits you have access to

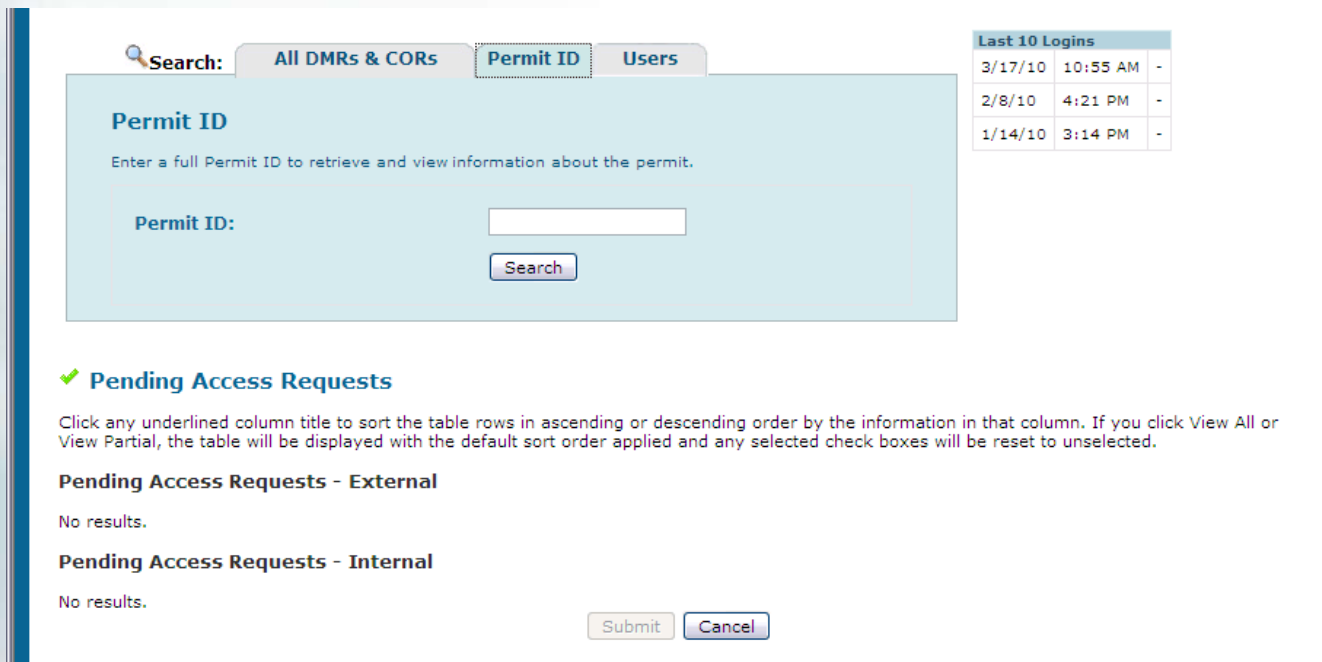
View



- Permits
 - List of all permits for which you have access
- Users
 - You can view a list of all users associated your permit(s)

Frequently Used Functions

- Added way to search and view pending access requests quickly from Home screen
 - Search
 - Pending Access Requests
- Works the same as using the header bar



The screenshot displays a web application interface. At the top, there is a search bar with a magnifying glass icon and the text "Search:". To the right of the search bar are three tabs: "All DMRs & CORs", "Permit ID" (which is selected and highlighted with a dashed border), and "Users". Below the search bar, there is a section titled "Permit ID" with the instruction "Enter a full Permit ID to retrieve and view information about the permit." Below this instruction is a text input field labeled "Permit ID:" and a "Search" button. To the right of the search bar, there is a table titled "Last 10 Logins" with three columns: date, time, and a status indicator. The table contains three rows of data. Below the search bar, there is a section titled "Pending Access Requests" with a green checkmark icon. Below this section, there is a table with two columns: "Pending Access Requests - External" and "Pending Access Requests - Internal". Both columns show "No results." At the bottom of the page, there are two buttons: "Submit" and "Cancel".

Date	Time	Status
3/17/10	10:55 AM	-
2/8/10	4:21 PM	-
1/14/10	3:14 PM	-

✓ **Pending Access Requests**

Click any underlined column title to sort the table rows in ascending or descending order by the information in that column. If you click View All or View Partial, the table will be displayed with the default sort order applied and any selected check boxes will be reset to unselected.

Pending Access Requests - External

No results.

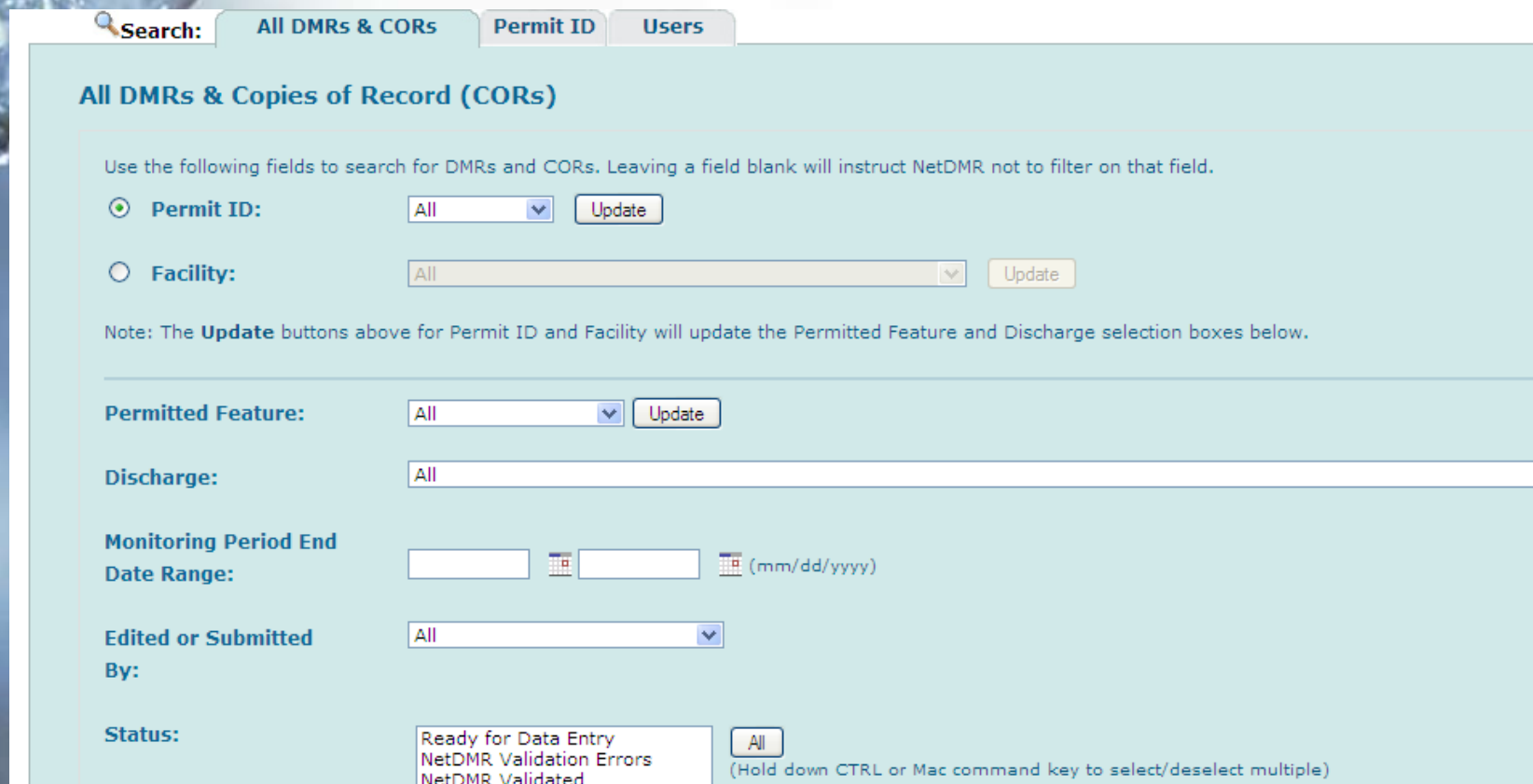
Pending Access Requests - Internal

No results.

Submit Cancel

D.1. Search DMRs

- Multiple search options
- Can search and access multiple permits through one account



The screenshot shows the NetDMR search interface. At the top, there is a navigation bar with tabs for 'Search:', 'All DMRs & CORs', 'Permit ID', and 'Users'. The 'All DMRs & CORs' tab is selected. Below the navigation bar, the title 'All DMRs & Copies of Record (CORs)' is displayed. A instruction text states: 'Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.' The search fields are as follows: 'Permit ID:' with a radio button, a dropdown menu set to 'All', and an 'Update' button; 'Facility:' with a radio button, a text input field containing 'All', and an 'Update' button. A note below these fields states: 'Note: The **Update** buttons above for Permit ID and Facility will update the Permitted Feature and Discharge selection boxes below.' The 'Permitted Feature:' field has a dropdown menu set to 'All' and an 'Update' button. The 'Discharge:' field is a text input field containing 'All'. The 'Monitoring Period End Date Range:' field consists of two date pickers and a label '(mm/dd/yyyy)'. The 'Edited or Submitted By:' field has a dropdown menu set to 'All'. The 'Status:' field has a text input field containing 'Ready for Data Entry', 'NetDMR Validation Errors', and 'NetDMR Validated', and an 'All' button. A footer note states: '(Hold down CTRL or Mac command key to select/deselect multiple)'.

Search: All DMRs & CORs Permit ID Users

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.

☒ Permit ID: All Update

☐ Facility: All Update

Note: The **Update** buttons above for Permit ID and Facility will update the Permitted Feature and Discharge selection boxes below.

Permitted Feature: All Update

Discharge: All

Monitoring Period End Date Range: (mm/dd/yyyy)

Edited or Submitted By: All

Status: Ready for Data Entry
NetDMR Validation Errors
NetDMR Validated All
(Hold down CTRL or Mac command key to select/deselect multiple)

DMR Search Results

- Results Header
- DMR Search Results

View All | Sign & Submit Checked DMRs | Download Checked CORs | Refresh DMR Data | Refine Search | New Search

DMR/COR Search Results

DMRs 1 through 10 of 23 1, 2, 3





Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit <input type="button" value="Check All"/> <input type="button" value="Clear All"/>	Include in Batch COR Download <input type="button" value="Check All"/> <input type="button" value="Clear All"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	LAG75TEST	LAG75TEST	002	002-S	Treated Sanitary Wastewater Less Than 5000 GPD	06/30/10	07/28/10	Ready for Data Entry			
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	LAG75TEST	LAG75TEST	001	001-Q	Exterior Vehicle and Equipment Wash Wastewater	03/31/10	04/28/10	Ready for Data Entry			
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	LAG75TEST	LAG75TEST	003	003-Q	Commingled Discharges of Treated Vehicle Wash and Sanitary Wastewater Less Than 5000 GPD	03/31/10	04/28/10	Ready for Data Entry			
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	LAG75TEST	LAG75TEST	004	004-A	Wastewaters from Portable Vehicle Washing Operations which are Discharged at a	01/31/10	04/28/10	Ready for Data Entry			

DMR Search Results Header

- View All
- Sign & Submit
- Download COR
- Refresh DMR Data
- Refine & New Search

 View All |  Sign & Submit Checked DMRs |  Download Checked CORs |  Refresh DMR Data |  Refine Search |  New Search

DMR/COR Search Results

DMRs 1 through 10 of 23   1, 2, 3  


Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit Check All Clear All	Include in Batch COR Download Check All Clear All
Edit DMR ▼ Go	LAG75TEST	LAG75TEST	002	002-S	Treated Sanitary Wastewater Less Than 5000 GPD	06/30/10	07/28/10	Ready for Data			

DMR Search Results

- Next Step Drop Down
- Batch Submit
- Batch Download

◀◀ Page 1 ▼ Go ▶▶

Showing reports 1-9 of 9

Next Step(s)	Permit # 	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit	Include in Batch COR Download
										<input type="button" value="Check All"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All"/> <input type="button" value="Clear All"/>
Select One ▼ Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-A	CONDENSER UNITS 6, 8, 9	9/30/07	10/31/07	Ready for Data Entry			
Select One ▼ Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-A	CONDENSER UNITS 6, 8, 9	8/31/07	9/30/07	NetDMR Validation Errors			
Select One ▼ Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-A	CONDENSER UNITS 6, 8, 9	7/31/07	8/31/07	NetDMR Validated		<input type="checkbox"/>	
Select One ▼ Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-A	CONDENSER UNITS 6, 8, 9	6/30/07	7/31/07	Submission Errors	7/15/07		<input type="checkbox"/>
<div> Select One ▼ Select One Correct DMR View CORs Download CORs Review Last Submission's Errors </div> Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-A	CONDENSER UNITS 6, 8, 9	5/31/07	6/30/07	Completed	6/18/07 6/15/07 6/10/07		<input type="checkbox"/>
Select One ▼ Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-T	Toxicity once during life of permit	12/31/10	1/31/11	Signed & Submitted	11/1/07		<input type="checkbox"/>
Select One ▼ Go	MA0001520	HOLYOKE GAS & ELECTRIC	004	004-A	INTERNAL/ HOT WELL SUMP	9/30/07	10/31/07	Partially Completed			



D.2. Enter/Edit DMR Data

- Web Form
- DMR Form Layout
 - Top of Form
 - Collapsible header
 - Limits/Results
 - Attachments
- Helpful Features



Web Form

- Closely resembles paper DMR form
- Provides current limit information
- Only allows data input in required/optional fields
- Allows for attachments (PDF only)



DMR Form Layout

- Top of Form
- Collapsible Header
- Limits/Results
- Bottom of Form
 - Edit Check Errors
 - Comments
 - Attachments

Top of Form

- Clear parameter fields
 - Clears all data
- Save & Continue
 - Saves the data but does not move away from the page
- Save & Exit
 - Saves the data and exits to home page
- Sign & Submit
 - Saves the data and prompts for electronic signature
- Print Friendly View
- DMR/COR Search Results
 - Brings you back to the search results page

Collapsible Header

- Contains facility and DMR Info
- Enter Principle Executive Officer
- Form Level No Data Indicator (NODI)

 [Edit DMR](#)

[Collapse Header](#)

Permit

Permit ID: LAG75TEST

Major: ☐

Permittee: LAG75TEST

Permittee Address: 602 North 5th Street

Facility: LAG75TEST

Facility Location: Baton Rouge, LA 70802
602 NORTH 5TH STREET

Permitted Feature: 002 - External Outfall

Discharge: BATON ROUGE, LA 70802
S - Treated Sanitary Wastewater Less Than 5000 GPD

Report Dates & Status

Monitoring Period: From 01/01/10 to 06/30/10

DMR Due Date: 07/28/10

Status: **Ready for Data Entry**

Considerations for Form Completion

The TSS limit for an oxidation pond shall be 135 mg/L weekly average. The Fecal Coliform limit for an oyster propagation area shall be 43 colonies/100ml daily max.

Principal Executive Officer

First Name:

Last Name:

Title:

Telephone:

No Data Indicator (NODI)

Form NODI:

Limits/Results

- Parameters
- Permit Limits (hard-coded)
- NODI, Frequency of Analysis, Sample Frequency (lists)

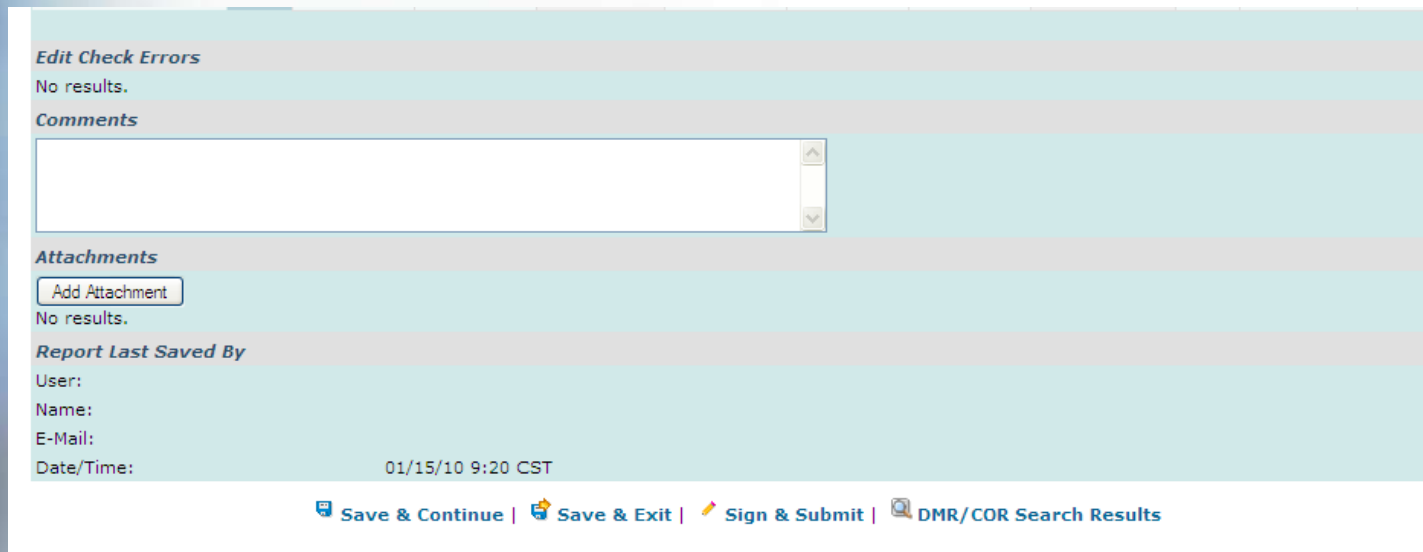
No Data Indicator (NODI)

Form NODI:

Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name	List	Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units		List	List
00310	BOD, 5-day, 20 deg. C	Smpl.						= <input type="text"/>	mg/L <input type="text"/>			
1 - Effluent Gross											02/YR <input type="text"/>	GR <input type="text"/>
Season: 0		Req.						<= 45 Weekly Average	Milligrams per Liter		Semiannual	GRAB
NODI: <input type="text"/> <input type="button" value="Apply"/>		NODI						<input type="text"/>				
00400	pH	Smpl.				= <input type="text"/>		= <input type="text"/>	SU <input type="text"/>		02/YR <input type="text"/>	GR <input type="text"/>
1 - Effluent Gross												
Season: 0		Req.				>= 6 Minimum		<= 9 Maximum	Standard Units		Semiannual	GRAB
NODI: <input type="text"/> <input type="button" value="Apply"/>		NODI				<input type="text"/>		<input type="text"/>				
00530	Solids, total suspended	Smpl.						= <input type="text"/>	mg/L <input type="text"/>		02/YR <input type="text"/>	GR <input type="text"/>
1 - Effluent Gross												
Season: 0		Req.						<= 45 Weekly	Milligrams per liter		Semiannual	GRAB

Bottom of Form

- Edit Check Errors
- Comments – large enough for NCR info
- Add Attachments (PDF only)
- Report Last Saved By
- Save & Continue, Save & Exit, Sign & Submit, DMR/COR Search Results







Edit Check Errors
No results.

Comments

Attachments

No results.

Report Last Saved By
User:
Name:
E-Mail:
Date/Time: 01/15/10 9:20 CST

 Save & Continue |  Save & Exit |  Sign & Submit |  DMR/COR Search Results



Helpful Features

- Data validity checks
- Ability to note reasons for missing data
- Large comment area to include non-compliance report information
- Ability to attach documents (PDF only)



Data Validity Checks

- Hard Errors
 - DMR will not be accepted
 - e.g. alpha character in a numeric only field
 - Must be corrected *before* DMR can be SAVED
- Soft Errors
 - Informational Alerts
 - e.g. values which are exceedances of the permitted limit
 - You are not required to change DMR data based on these errors but they must be *acknowledged*

-

Soft Error Example

- Use the check box to acknowledge informational errors

Edit Check Errors

<u>Code</u>	<u>Name</u>	Monitoring Location	Field	Type	Description	Acknowledge
00400	pH	Effluent Gross	Quality or Concentration Sample Value 1	Hard	A sample value and NODI selection cannot be provided for the same value. Either delete the value(s) or reset the NODI to blank.	
00400	pH	Effluent Gross	Quality or Concentration Sample Value 3	Hard	A sample value and NODI selection cannot be provided for the same value. Either delete the value(s) or reset the NODI to blank.	
00310	BOD, 5-day, 20 deg. C	Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
00310	BOD, 5-day, 20 deg. C	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
00310	BOD, 5-day, 20 deg. C	Effluent Gross	Excursion	Soft	The number of excursions should be greater than zero.	<input type="checkbox"/>
00530	Solids, total suspended	Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
00530	Solids, total suspended	Effluent Gross	Excursion	Soft	The number of excursions should be greater than zero.	<input type="checkbox"/>

No Data Indicator (NODI)

- Indicates a reason for no sample results
- 3 Options:
 - Form Level (#1): applies to entire DMR
 - Parameter Level (#2): applies to entire parameter
 - Individual Value Field (#3): applies only to an individual field for that parameter

#1

No Data Indicator (NODI)

Form NODI:

Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name	List	Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units		List	List
00310	BOD, 5-day, 20 deg. C	Smpl.						= <input type="text"/>	mg/L <input type="text"/>			
1 - Effluent Gross											02/YR	GR
Season: 0		Req.						<= 45 Weekly Average	Milligrams per Liter		Semiannual	GRAB
NODI: <input type="text"/>		NODI						<input type="text"/>				

#2

#3

Other Codes

- Units of Measurement: Hard-coded to permit specifications
- Frequency of Analysis & Sample Type: prepopulated; if different, choose appropriate code from dropdown menu
 - Lists for each of these are available to help you determine the right option
- Value qualifier dropdown menu

Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type
Code ▲	Name	List	Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units		List	List
00310	BOD, 5-day, 20 deg. C	Smpl.						= ▼ []	mg/L ▼ List			
1 - Effluent Gross											02/YR ▼	GR ▼
Season: 0		Req.						<= 45 Weekly Average	Milligrams per Liter		Semiannual	GRAB
NODI: ▼ Apply		NODI						▼				

D.3. Saving DMR Data



Save & Continue |

- Easiest way to view DMR errors
- Errors will be highlighted for your review
- Will stay on the same page



Save & Exit

- Will not see highlighted errors
- Will bring you back to search results or search page
- To view errors, search for DMRs with the status “NetDMR Validation Errors”

If You Choose Save & Exit...

- Errors will not be highlighted
- To find errors, search for DMRs with the status “NetDMR Validation Errors”

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.

☒ Permit ID:

☐ Facility:

Note: The **Update** buttons above for Permit ID and Facility will update the Permitted Feature and Discharge selection boxes below.

Permitted Feature:


Discharge:

Monitoring Period End Date Range: (mm/dd/yyyy)

Edited or Submitted By:

Status: (Hold down CTRL or Mac command key to select/deselect multiple)

COR Confirmation #:





Demonstration – Searching for and Entering DMRs

Follow along in NetDMR Test!



E. Sign and Submit DMRs

- Can sign and submit DMRs several ways
 - Edit DMR Screen - Single DMR
 - Search Screen - One or multiple DMRs
- Summary information provided for each DMR being signed
- Requires password and security statement to submit
- Must have signatory authority role with subscriber agreement on file with LDEQ for options to appear

Identifying DMRs Ready for Submittal

- NetDMR Validated status
 - DMR data has been entered and saved with any errors validated

[Sign & Submit Checked DMRs](#) | [Download Checked CORs](#) | [Refresh DMR Data](#) | [Refine Search](#) | [New Search](#)

DMR/COR Search Results

DMRs 1 through 7 of 7

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit Check All Clear All	Include in Batch COR Download Check All Clear All
<div>Edit DMR</div> <div>Go</div>	NM0028355	UNIVERSITY OF CALIFORNIA	129	129-A	BOILER BLOWDOWN, WATER SOFTENER WASTEWATER	05/31/09	06/28/09	NetDMR Validated		<input type="checkbox"/>	
<div>Edit DMR</div> <div>Go</div>	NM0028355	UNIVERSITY OF CALIFORNIA	021	021-A	COOLING TOWER BLOWDOWN & OTHER WASTEWATER TO MORTANDAD CANYON	04/30/09	05/28/09	NetDMR Validated		<input type="checkbox"/>	
<div>Edit DMR</div> <div>Go</div>	NM0028355	UNIVERSITY OF CALIFORNIA	051	051-A	TREATED RADIOACTIVE LIQUID WASTE TO MORTANDAD CANYON	04/30/09	05/28/09	NetDMR Validated		<input type="checkbox"/>	

Edit DMR Screen

- Select DMR from Search Results
- Verify that data is complete and errors acknowledged
- Click “Sign & Submit” at top or bottom of form

The screenshot shows the 'Edit DMR Screen' interface. It features a light blue background with horizontal stripes. The interface includes sections for 'Edit Check Errors' (showing 'No results.'), 'Comments' (with a text area and scrollbars), 'Attachments' (with an 'Add Attachment' button and 'No results.'), and 'Report Last Saved By' (with fields for User, Name, E-Mail, and Date/Time). The Date/Time field shows '01/15/10 9:20 CST'. At the bottom, there is a navigation bar with four links: 'Save & Continue', 'Save & Exit', 'Sign & Submit' (which is circled in red), and 'DMR/COR Search Results'.

Edit Check Errors
No results.

Comments

Attachments
[Add Attachment](#)
No results.

Report Last Saved By
User:
Name:
E-Mail:
Date/Time: 01/15/10 9:20 CST

[Save & Continue](#) | [Save & Exit](#) | [Sign & Submit](#) | [DMR/COR Search Results](#)

Search Screen (Single DMR)

- From the “Next Step(s)” dropdown menu, choose “Sign & Submit,” then click Go

DMR/COR Search Results

DMRs 1 through 7 of 7

<u>Next Step(s)</u>	<u>Permit ID</u>	<u>Facility</u>	<u>Permitted Feature</u>	<u>Discharge #</u>	<u>Discharge Description</u>	<u>Monitoring Period End Date</u>	<u>DMR Date</u>
<div>Edit DMR Go</div>	NM0028355	UNIVERSITY OF CALIFORNIA	129	129-A	BOILER BLOWDOWN, WATER SOFTENER WASTEWATER	05/31/09	06/28
<div><div>Edit DMR Edit DMR Sign and Submit DMR</div></div>	NM0028355	UNIVERSITY OF CALIFORNIA	021	021-A	COOLING TOWER BLOWDOWN & OTHER WASTEWATER TO MORTANDAD	04/30/09	05/28

Search Screen (Multiple DMRs)

- Select the DMRs you want to submit using the checkboxes under “Include in Batch Submit”
 - Check all/Clear all buttons available
- Click “Sign & Submit Checked DMRs”

[Sign & Submit Checked DMRs](#) | [Download Checked CORs](#) | [Refresh DMR Data](#) | [Refine Search](#) | [New Search](#)

DMR/COR Search Results

DMRs 1 through 7 of 7

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit Check All Clear All	Include in Batch COR Download Check All Clear All
Edit DMR Go	NM0028355	UNIVERSITY OF CALIFORNIA	129	129-A	BOILER BLOWDOWN, WATER SOFTENER WASTEWATER	05/31/09	06/28/09	NetDMR Validated		<input type="checkbox"/>	
Edit DMR Go	NM0028355	UNIVERSITY OF CALIFORNIA	021	021-A	COOLING TOWER BLOWDOWN & OTHER WASTEWATER TO MORTANDAD CANYON	04/30/09	05/28/09	NetDMR Validated		<input type="checkbox"/>	
Edit DMR Go	NM0028355	UNIVERSITY OF CALIFORNIA	051	051-A	TREATED RADIOACTIVE LIQUID WASTE TO MORTANDAD CANYON	04/30/09	05/28/09	NetDMR Validated		<input type="checkbox"/>	





Sign & Submit

- A list of DMRs to be submitted including all soft errors for the Signatory's review
- From this screen, the Signatory can also:
 - View completed DMRs before signing
 - Sort on any of the columns with a hyperlink

Sign & Submit Screen

Sign & Submit DMR

Use this page to sign and submit the selected DMR. Confirm your intention to submit by filling the checkbox in the Include in Submission column. Perform the submission by completing the signature fields at the bottom of the page.

Include in Submission	View Completed DMR	Permit ID 	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status
<input type="checkbox"/>		LA0054828	CHEMICAL WASTE MANAGEMENT, INC	001	001-S	STORMWATER RUNOFF	06/30/10	07/15/10	NetDMR Validated

I certify under penalty of law that this submission was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. By entering my password and security question answer and pressing the Submit button, I agree that:

By entering my password and security question answer and pressing the Submit button, I agree that:

- 1. I am Kelly Petersen.*
- 2. I have not violated any term in my Electronic Signature Agreement.*
- 3. I am otherwise without any reason to believe that the confidentiality of my password has been compromised now or at any time prior to this submission.*
- 4. I have the authority to submit these data on behalf of the listed facilities.*
- 5. This action constitutes an electronic signature equivalent to my written signature.*
- 6. I understand that this attestation of fact pertains to the implementation, oversight, and enforcement of a federal environmental program and must be true to the best of my knowledge.*

What is your mother's maiden name?

Password

Submit

Do Not Submit

Signing DMRs - Batch

Include in Submission	View Completed DMR	Permit ID ▲	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status
		NM0028355	UNIVERSITY OF CALIFORNIA	022	022-A	COOLING TOWER BLOWDOWN & OTHER WASTEWATER TO MORTANDAD CANYON	04/30/09	05/28/09	NetDMR Validated
<input checked="" type="checkbox"/>		<i>Acknowledged Soft Edit Check Errors</i>							
		Parameter		Monitoring Location	Field	Description			
		Code	Name						
		50060	Chlorine, total residual	1	Excursion	The number of excursions should be greater than zero.			
		50060	Chlorine, total residual	1	Quality or Concentration Sample Value 3	The provided sample value is outside the permit limit.			
Include in Submission	View Completed DMR	Permit ID ▲	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status
		NM0028355	UNIVERSITY OF CALIFORNIA	027	027-A	COOLING TOWER BLOWDOWN & OTHER WASTEWATER TO SANDIA CANYON	04/30/09	05/28/09	NetDMR Validated
<input checked="" type="checkbox"/>		<i>Acknowledged Soft Edit Check Errors</i>							
		Parameter		Monitoring Location	Field	Description			
		Code	Name						
		50060	Chlorine, total residual	1	Excursion	The number of excursions should be greater than zero.			
		50060	Chlorine, total residual	1	Quality or Concentration Sample Value 3	The provided sample value is outside the permit limit.			

Signing DMRs

- To officially sign, you must answer the required security question(s) and enter your password

I certify under penalty of law that this submission was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. By entering my password and security question answer and pressing the Submit button, I agree that:

By entering my password and security question answer and pressing the Submit button, I agree that:

- 1. I am Cathy Bius.*
- 2. I have not violated any term in my Electronic Signature Agreement.*
- 3. I am otherwise without any reason to believe that the confidentiality of my password has been compromised now or at any time prior to this submission.*
- 4. I have the authority to submit these data on behalf of the listed facilities.*
- 5. This action constitutes an electronic signature equivalent to my written signature.*
- 6. I understand that this attestation of fact pertains to the implementation, oversight, and enforcement of a federal environmental program and must be true to the best of my knowledge.*

What is your favorite city?

Password

Submit

Do Not Submit

DMR Submittal Confirmation

- After you sign and submit DMRs, you will receive this confirmation screen:

NetDMR

Manage
Access Requests

Search
All DMRs & CORs
Permits
Users

Import DMRs
Perform Import
Check Results

View
Permits
Users

Download
Blank DMR Form

🕒 Session Lockout Timer: 29:55

[View All CORs](#) | [Download All CORs](#) | [Download COR Signature Public Key](#) | [DMR/COR Search Results](#)

✅ Submission Confirmation - 1dfcfa25-0909-4301-975c-d07495a4504c

Your submission has been received.

Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	View COR	Download COR
NM0020311	ROSWELL, CITY OF	001	001-A	TOTAL FACILITY DISCHARGE	04/30/09	05/15/09		

- You may also View or Download your COR (copy of record) on this screen

Email Confirmation

- Email notifications can be sent confirming DMR submissions
 - Emails will also notify of any possible warnings, errors, or violations >500%
- To add someone's email address to the notification list, Search by Permit

DMR Submission Notifications

Edit the email addresses that are sent submission acknowledgments any time a DMR is submitted for this permit.

Enter another email address:

No results.

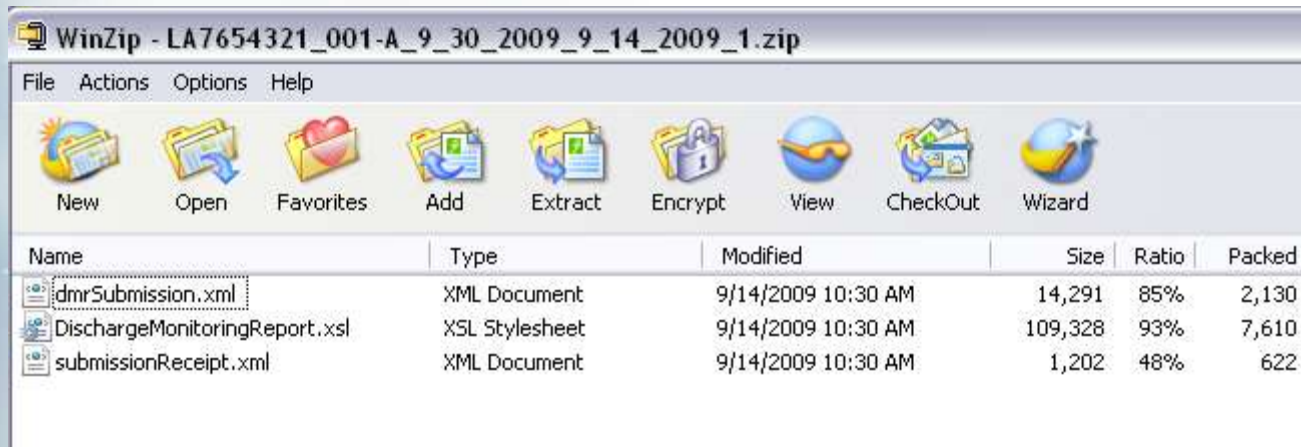
Email Confirmation

- Email confirmations will let you know if:
 - DMRs have been submitted
 - COR Submissions have been received by the LDEQ
 - a DMR contains possible warnings or errors

Sender ^	Subject ^	Date ▼	Size ▼	^	^	▼
netdmr-notification	NetDMR DMR(s) Submittal Processed with possible Warnings or Errors	04/30/2009 05:40 PM	3,446			
netdmr-notification	NetDMR DMR(s) Submitted	04/30/2009 05:20 PM	3,168			
netdmr-notification	NetDMR COR Submission Received	04/30/2009 05:19 PM	3,432			
netdmr-notification	NetDMR COR Submission Received	04/30/2009 05:19 PM	3,441			
netdmr-notification	NetDMR COR Submission Received	04/30/2009 05:19 PM	3,438			
netdmr-notification	NetDMR COR Submission Received	04/30/2009 05:19 PM	3,430			

Download DMR Copy of Record (COR)

- Select the DMRs from the search results screen
- Creates zip file for each DMR report
 - DMR XML (dmrSubmission.xml)
 - Style Sheet (DischargeMonitoringReport.xls)
 - Submission Receipt XML (submissionReceipt.xml)
 - Must extract files for the style sheet to apply





Search
 All DMRs & CORs
 DMRs Ready to
 Submit

Import DMRs
 Perform Import
 Check Results

Download
 Blank DMR Form

Session Lockout Timer: 19 min

[View All](#) |
 [Sign & Submit Checked DMRs](#) |
 [Download Checked CORs](#) |
 [Refresh Permit Data](#) |
 [Print Friendly View](#) |
 [Refine Search](#) |
 [New Search](#)

DMR/COR Search Results

Page 1 Go

Showing reports 1-9 of 9

Next Step(s)	Permit #	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit	Include in Batch COR Download
										Check All Clear All	Check All Clear All
Select One Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-A	CONDENSER UNITS 6, 8, 9	9/30/07	10/31/07	Ready for Data Entry			
Select One Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-A	CONDENSER UNITS 6, 8, 9	8/31/07	9/30/07	NetDMR Validation Errors			
Select One Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-A	CONDENSER UNITS 6, 8, 9	7/31/07	8/31/07	NetDMR Validated		<input type="checkbox"/>	
Select One Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-A	CONDENSER UNITS 6, 8, 9	6/30/07	7/31/07	Submission Errors	7/15/07		<input type="checkbox"/>
Select One Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-A	CONDENSER UNITS 6, 8, 9	5/31/07	6/30/07	Completed	6/18/07 6/15/07 6/10/07		<input type="checkbox"/>
Select One Go	MA0001520	HOLYOKE GAS & ELECTRIC	001	001-T	Toxicity once during life of permit	12/31/10	1/31/11	Signed & Submitted	11/1/07		<input type="checkbox"/>
Select One Go	MA0001520	HOLYOKE GAS & ELECTRIC	004	004-A	INTERNAL/ HOT WELL SUMP	9/30/07	10/31/07	Partially Completed			
Select One Go	MA0001520	HOLYOKE GAS & ELECTRIC	004	004-A	INTERNAL/ HOT WELL SUMP	8/31/07	9/30/07	NetDMR Validated	9/22/07	<input type="checkbox"/>	<input type="checkbox"/>
Select One Go	MA0001520	HOLYOKE GAS & ELECTRIC	004	004-A	INTERNAL/ HOT WELL SUMP	7/31/07	8/31/07	Completed	8/30/07		<input type="checkbox"/>



Demonstration – Signing and Submitting DMRs

Follow along in NetDMR Test!

A decorative graphic on the left side of the slide showing a close-up of water splashing, with droplets and bubbles in shades of blue and white.

Other NetDMR Functions

- Permit Administrator Tasks
 - Managing Access Requests
 - Refreshing DMR Data
- Importing DMRs

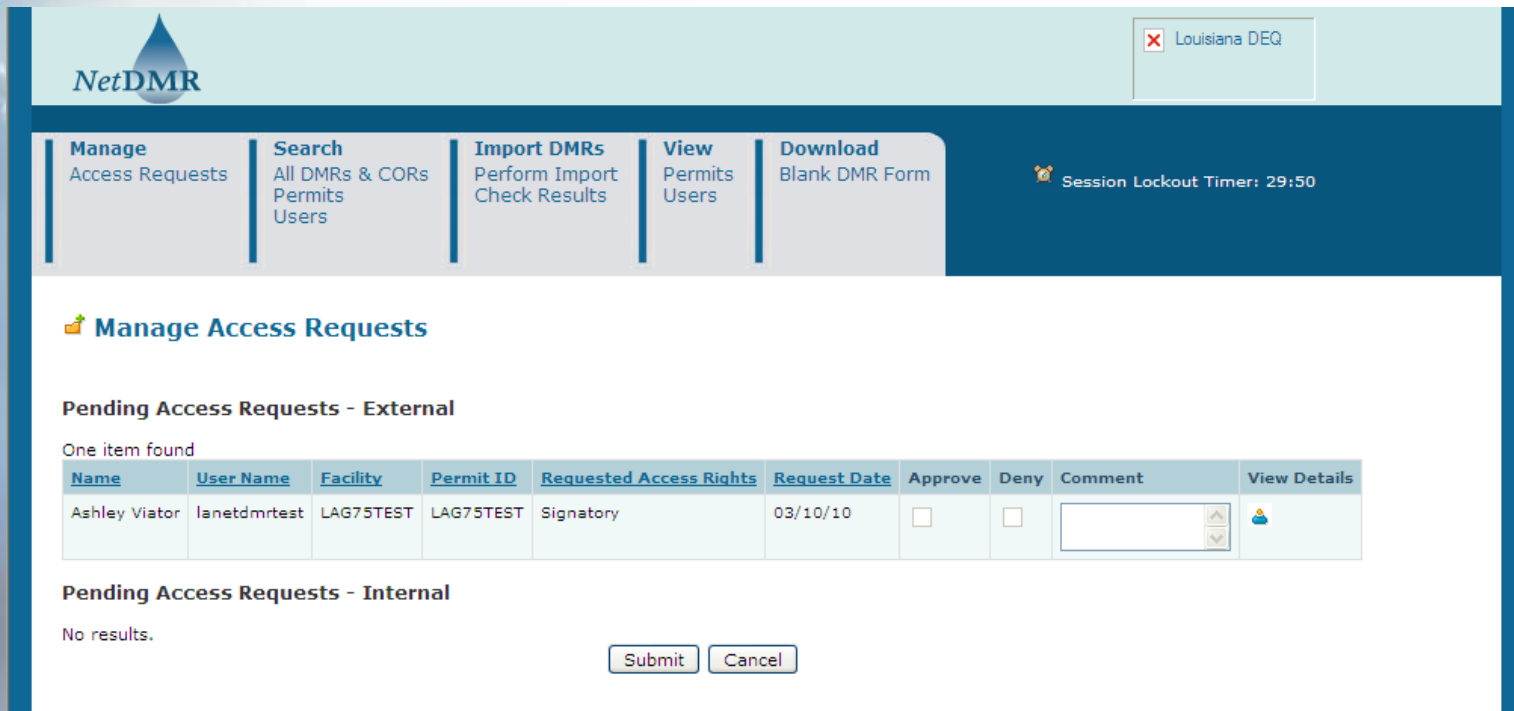
A decorative graphic on the left side of the slide showing a close-up of water splashing, with droplets and bubbles in shades of blue and white.

Permit Administrator Tasks

- Managing Access Requests
 - Approve/Deny requests to permit information
- Refreshing DMR Data
 - Updates the limit information for the DMR templates when changes are made by LDEQ

Managing Access

- Approve/Deny access requests for all roles *except* signatory
 - Signatories must complete subscriber agreement for approval by regulatory authority (LDEQ)
- Pending access requests can be found on the home page or using the manage access link



The screenshot displays the NetDMR web application interface. At the top, the NetDMR logo is on the left, and a user selection dropdown shows 'Louisiana DEQ'. Below this is a navigation bar with links for 'Manage Access Requests', 'Search All DMRs & CORs Permits Users', 'Import DMRs Perform Import Check Results', 'View Permits Users', and 'Download Blank DMR Form'. A session lockout timer of 29:50 is shown on the right. The main content area is titled 'Manage Access Requests' and contains two sections: 'Pending Access Requests - External' and 'Pending Access Requests - Internal'. The external section shows one item found, Ashley Viator, with a table of details including User Name, Facility, Permit ID, Requested Access Rights, Request Date, and buttons for Approve and Deny. The internal section shows no results. At the bottom, there are 'Submit' and 'Cancel' buttons.

NetDMR

Louisiana DEQ

Manage Access Requests

Pending Access Requests - External

One item found

Name	User Name	Facility	Permit ID	Requested Access Rights	Request Date	Approve	Deny	Comment	View Details
Ashley Viator	lanetdmrtest	LAG75TEST	LAG75TEST	Signatory	03/10/10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	

Pending Access Requests - Internal

No results.



Managing Access

- External requests are on behalf of employees affiliated with your agency
 - View, Edit, Signatory
 - Data Providers (Consultants or Labs)
- Internal requests are from the regulatory authority for viewing partial DMRs
 - Troubleshooting

Managing Access

- Click on Manage Access Requests, or scroll to the bottom of the home page
 - You can view more details about a user by clicking the icon at the far right
 - For someone requesting access as signatory, the approve/deny boxes will be grayed out
 - You can sort by column headers with hyperlinks

Pending Access Requests - External

Permits 1 through 2 of 2

Name	User Name	Facility	Permit ID	Requested Access Rights	Request Date	Approve	Deny	Comment	View Detail
Ashley Viator	lanetdmrtest	LAG75TEST	LAG75TEST	Signatory	03/10/10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	
LaNetDMR DataProvider	lanetdmrpd@gmail.com	LAG75TEST	LAG75TEST	Edit	03/11/10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	

Pending Access Requests - Internal

No results.

Submit

Cancel

Approving Access Requests

- To approve an access request, click the Approve checkbox, then click Submit
- Click Submit again on the next page to confirm

Manage Access Requests



You have requested access rights update for the following users. Please confirm.

Pending Access Requests - External

<u>Name</u>	<u>User Name</u>	<u>Facility</u>	<u>Permit ID</u>	<u>Requested Access Rights</u>	<u>Request Date</u>	Approve	Deny	Comment
LaNetDMR DataProvider	lanetdmrpd@gmail.com	LAG75TEST	LAG75TEST	Edit	03/11/10	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Submit

Cancel

Pending Access Requests - Internal

No results.


Submit

Cancel

Approving Access Requests

- You will receive a confirmation message on the next screen

Confirm Access Requests

 Access rights have been updated.

Pending Access Requests - External

Name	User Name	Facility	Permit ID	Requested Access Rights	Request Date	Approve	Deny	Comment	View De
LaNetDMR DataProvider	lanetdmr@gmail.com	LAG75TEST	LAG75TEST	Edit	03/11/10	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Back

Pending Access Requests - Internal

No results.

Back

Denying Access Requests

- If someone requests the wrong role, you may deny their access request
- When you deny a request, you must include a comment

Pending Access Requests - External

<u>Name</u>	<u>User Name</u>	<u>Facility</u>	<u>Permit ID</u>	<u>Requested Access Rights</u>	<u>Request Date</u>	Approve	Deny	Comment
LaNetDMR DataProvider	lanetdmr@gmail.com	VILLE PLATTE, CITY OF	LA0038814	Edit	03/11/10	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<div><div></div><div></div></div> <p>If you deny an access request, you must enter a comment indicating the reason for not approving the request.</p>

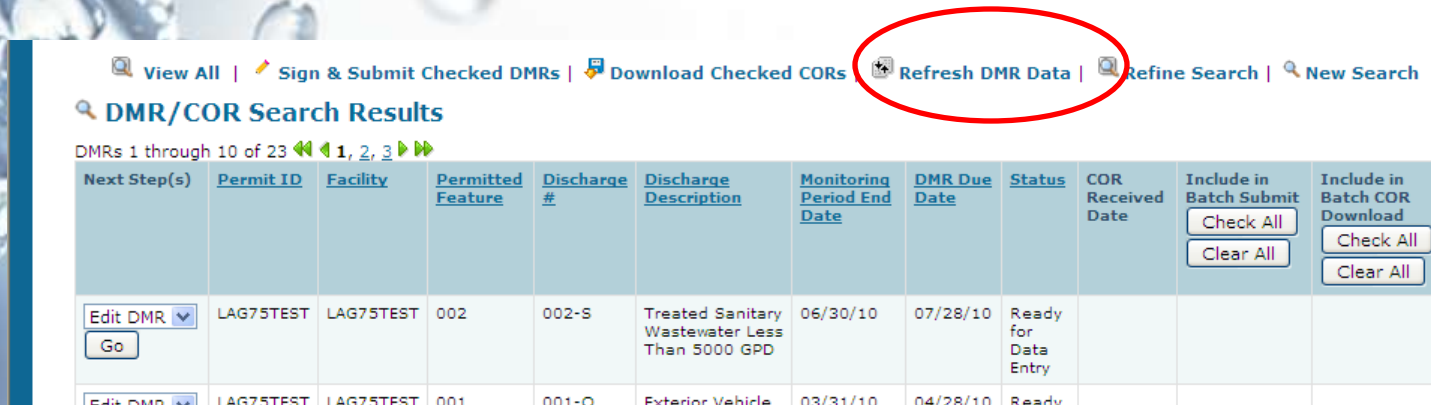


F. 2. Refreshing DMR Data

- Sometimes, permittees find errors in their permit limitation coding
 - Wrong units of measurement: ug/l was coded instead of mg/l, resulting in false soft errors
- When LDEQ updates the information in the EPA national database, it must be refreshed in NetDMR before the change is reflected
- Only Permit Administrators can perform this task

Refreshing DMR Data

- Refresh is done from the Search Results Screen



The screenshot shows the 'DMR/COR Search Results' interface. At the top, there is a navigation bar with links: 'View All', 'Sign & Submit Checked DMRs', 'Download Checked CORs', 'Refresh DMR Data' (circled in red), 'Refine Search', and 'New Search'. Below the navigation bar, the title 'DMR/COR Search Results' is displayed. Underneath the title, it says 'DMRs 1 through 10 of 23' followed by navigation arrows and page numbers '1, 2, 3'. The main content is a table with the following columns: 'Next Step(s)', 'Permit ID', 'Facility', 'Permitted Feature', 'Discharge #', 'Discharge Description', 'Monitoring Period End Date', 'DMR Due Date', 'Status', 'COR Received Date', 'Include in Batch Submit' (with 'Check All' and 'Clear All' buttons), and 'Include in Batch COR Download' (with 'Check All' and 'Clear All' buttons). The table contains two rows of data. The first row has 'Edit DMR' and 'Go' buttons in the 'Next Step(s)' column, 'LAG75TEST' in 'Permit ID' and 'Facility', '002' in 'Permitted Feature', '002-S' in 'Discharge #', 'Treated Sanitary Wastewater Less Than 5000 GPD' in 'Discharge Description', '06/30/10' in 'Monitoring Period End Date', '07/28/10' in 'DMR Due Date', 'Ready for Data Entry' in 'Status', and empty cells for 'COR Received Date' and the batch actions. The second row has 'Edit DMR' in the 'Next Step(s)' column, 'LAG75TEST' in 'Permit ID' and 'Facility', '001' in 'Permitted Feature', '001-O' in 'Discharge #', 'Exterior Vehicle' in 'Discharge Description', '03/31/10' in 'Monitoring Period End Date', '04/28/10' in 'DMR Due Date', 'Ready' in 'Status', and empty cells for 'COR Received Date' and the batch actions.

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit Check All Clear All	Include in Batch COR Download Check All Clear All
Edit DMR Go	LAG75TEST	LAG75TEST	002	002-S	Treated Sanitary Wastewater Less Than 5000 GPD	06/30/10	07/28/10	Ready for Data Entry			
Edit DMR	LAG75TEST	LAG75TEST	001	001-O	Exterior Vehicle	03/31/10	04/28/10	Ready			

- Search All DMRs/CORs
 - If you want to refresh all DMRs, click Search with no other search criteria
 - If you want to refresh only certain DMRs, select the appropriate filtering criteria

Refreshing DMR Data

- Clicking this link will bring you to a list of past, current, and future DMRs
- Click View All if you have multiple pages of DMRs
- Click Check All, then Submit

Refresh DMR Data

Click any underlined column title to sort the table rows in ascending or descending order by the information in that column. If you click View All or View Partial, the table will be displayed with the default sort order applied and any selected check boxes will be reset to unselected.


 View All







DMRs 1 through 10 of 199 << 1, 2, 3, 4, 5, 6, 7, 8 >>>

<u>Permit ID</u>	<u>Facility</u>	<u>Permitted Feature</u>	<u>Discharge #</u>	<u>Discharge Description</u>	<u>Monitoring Period End Date</u>	<u>DMR Due Date</u>	<u>Status</u>	<u>Include in DMR Refresh</u> <input type="button" value="Check All"/> <input type="button" value="Clear All"/>
LA0003280	AIR PRODUCTS AND CHEMICALS, INC. - NEW ORLEANS	001	001-A	SANITARY,OSMOSIS,BLOWDOWN,ETC	01/31/10	02/15/10	Ready for Data Entry	<input type="checkbox"/>
LA0003280	AIR PRODUCTS AND CHEMICALS, INC. - NEW ORLEANS	001	001-A	SANITARY,OSMOSIS,BLOWDOWN,ETC	02/28/10	03/15/10	Ready for Data Entry	<input type="checkbox"/>
LA0003280	AIR PRODUCTS AND CHEMICALS, INC. - NEW ORLEANS	001	001-A	SANITARY,OSMOSIS,BLOWDOWN,ETC	03/31/10	04/15/10	Ready for Data Entry	<input type="checkbox"/>
LA0003280	AIR PRODUCTS AND CHEMICALS, INC. - NEW ORLEANS	002	002-A	OVERFLOW FROM WW SUMP	01/31/10	02/15/10	Ready for Data Entry	<input type="checkbox"/>
LA0003280	AIR PRODUCTS AND CHEMICALS, INC. - NEW ORLEANS	002	002-A	OVERFLOW FROM WW SUMP	02/28/10	03/15/10	Ready for Data Entry	<input type="checkbox"/>
LA0003280	AIR PRODUCTS AND CHEMICALS, INC. - NEW ORLEANS	002	002-A	OVERFLOW FROM WW SUMP	03/31/10	04/15/10	Ready for Data Entry	<input type="checkbox"/>

Refreshing DMR Data


- You will receive the following confirmation message
- The update will run through an overnight process and should be reflected the next day

 Your requests to refresh DMR requirements for the selected rows have been submitted.

 View All |  Sign & Submit Checked DMRs |  Download Checked CORs |  Refresh DMR Data |  Refine Search | 

DMR/COR Search Results

DMRs 1 through 10 of 199   1, 2, 3, 4, 5, 6, 7, 8 

Next Step(s)	<u>Permit ID</u>	<u>Facility</u>	<u>Permitted Feature</u>	<u>Discharge #</u>	<u>Discharge Description</u>	<u>Monitoring Period End Date</u>	<u>DMR Due Date</u>	<u>Status</u>	<u>COR Received Date</u>	<u>Include in Batch Submit</u>
<div>Edit DMR </div> <div>Go</div>	LAG53TEST	LAG53TEST	001A	001A-Y	Schedule A (Annual Sampling)	12/31/10	01/28/11	Ready for Data Entry		<div>Check All</div> <div>Clear All</div>



H. Importing DMRs

- Import the data for one or more DMRs by uploading an text file
- Comma Separated Value (CSV) format
 - Header row
 - Separate line for each parameter
- Must still use the NetDMR web form to:
 - Acknowledge soft errors
 - add DMR level information (comments/attachments)
 - Sign a completed DMR




Importing DMRs

- Import Validation
 - Each file can only contain data for one permit number
 - Errors in one row do not prevent other rows from being processed
- For more information, please contact us
 - Detailed documentation on csv file format
 - Sample Excel Files available



Import DMRs

Use this page to import a file of DMR data. Note that the file may only contain data for one permit (although it may cover multiple years). You may include in the file both new DMR data and corrections to in-process or previously submitted DMRs. The file may be in CSV or XML format. For more information, please consult the Help system. Fields marked with * are required.

Permit ID: *Select One **Import File: ***(File of DMR data, not
attachments)**File Type: ***zip **Data Replacement Strategy: ***Append Only **Description: ***



Questions?



LOUISIANA DEPARTMENT OF **ENVIRONMENTAL QUALITY**
FOR ALL YOUR ENVIRONMENTS



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